

Queen Bee Schools, District No. 16

ACCEPTABLE USE PROCEDURES

District Technology Equipment including access to the Internet is now available to you in all schools of Queen Bee School District 16. **“District Technology Equipment”* is defined as all technology enabling equipment (hardware, software, work stations, networks, internet services, phone lines, peripherals, etc.) purchased by and/or donated to Queen Bee School District 16.

We are very pleased to bring this equipment to you and the other members of our educational community and believe it offers valuable, diverse, and unique resources. Our goal in providing this service is to enhance the instructional program by broadening the educational community.

The Internet is an electronic highway connecting thousands of computers all over the world and millions of individual subscribers by providing access to electronic mail communication with people all over the world, expanded information and news sources, public domain software and shareware of all types, support groups featuring a wide variety of topics, and institutes of higher learning throughout the United States and around the world. With access to computers and people all over the world also comes the availability of material that may not be considered educational in the context of the school setting. Queen Bee School District 16 does take precautions to restrict access to controversial materials. It is impossible, however, on a global network to control all materials and exposure to controversial information without cooperation from you and the other users. We, in Queen Bee School District 16, firmly believe that the valuable information and interaction available on this worldwide network far outweighs the possibility that you or other users may procure material that is not consistent with the educational goals of the district.

The Internet is coordinated through a complex association of government agencies with regional and state networks. In addition, the smooth operation of the network relies upon the proper conduct of you and the other users who must adhere to strict guidelines. These guidelines are provided here so that you are aware of the responsibilities you are about to acquire. In general this requires efficient, ethical, and legal utilization of the network resources. If you as a Queen Bee School District 16 user violate any of these provisions, your account will be terminated and future access could possibly be denied. Depending upon the severity of the violation, you may be subject to disciplinary action and/or criminal charges.

Internet – Terms and Conditions

1. The purpose of using the Internet in our school is to support research and education by providing access to unique resources and the opportunity for collaborative work. The use of your account must be in support of education and research consistent with the educational objectives of Queen Bee School District 16. Transmission of any material in violation of school policy or any United States or state regulation is prohibited. This includes, but is not limited to: copyrighted material, threatening or obscene material, or material protected by trade secrets.
2. The use of the Internet is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges. Inappropriate use has been defined by the Board of Education and will be explained to you at the beginning of each school year. School accounts are periodically monitored by network administrators and may be terminated if inappropriate activities are detected. The Board of Education, district and building administrators, teachers, and parents may also request termination of accounts.
3. You are expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to, the following.
 - a. Be polite, do not be abusive in your messages to others.
 - b. Use appropriate language, do not swear or use vulgarities. Foul language and inappropriate or illegal activities are strictly forbidden.
 - c. Do not reveal your personal address or phone numbers of students or colleagues.
 - d. Be aware that electronic mail (e-mail) is not guaranteed to be private. People who operate the system do have access to all mail. Messages relating to or in support of illegal activities may be reported to the authorities.
 - e. Do not use the network in such a way that you would disrupt the use of the network by other users.
 - f. All communications and information accessible via the network should be assumed to be private property.

4. Queen Bee School District 16 cannot be held responsible for loss of data resulting from delays, non-deliveries, miss-deliveries, or service interruptions.
5. Queen Bee School District 16 cannot be held responsible for the personal use, the accuracy and/or the quality of information obtained through its services.
5. Security on any computer system is a high priority, especially when the system involves many users. If you feel you can identify a security problem on the Internet, you must notify a system administrator or your District Internet Coordinator. Do not demonstrate the problem to other users. Do not use another individual's account without written permission from that individual. Attempts to logon to the Internet with a false identity may result in cancellation of user privileges. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to the Internet.
6. Vandalism will result in cancellation of privileges. Vandalism is defined as any malicious attempt to harm or destroy data of another user, Internet, or any of the above listed agencies or other networks that are connected to the Internet. This includes, but is not limited to, the uploading or creation of computer viruses, attempts at gaining unauthorized access, or changing online materials without permission.